

Minutes of the Executive Committee
Monday, January 16, 2006

Chair Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Present: County Board Supervisors Jim Dwyer (Chair), Duane Paulson, Pat Haukohl, Walter Kolb, Dick Manke, Bill Mitchell, Duane Stamsta. Supervisor Stamsta left the meeting at 9:50 a.m.

Also Present: WCFLS Executive Director Tom Hennen, Principal Financial Projects Analyst Bob Ries, UW-Extension Director Marcia Jante, Senior Financial Analyst Andy Thelke, Chief of Staff Lee Esler, Office Services Coordinator Windy Jicha, Supervisor Rodell Singert, Director of Administration Norm Cummings, Budget Manager Keith Swartz.

Approve Minutes of December 19, 2005

MOTION: Mitchell moved, Manke second, to approve the minutes of December 19, 2005. Motion carried 7-0.

Meeting Approvals

MOTION: Haukohl moved, Stamsta second, to approve attendance of the Executive Committee at the Legislative Conference in Madison on February 7-8, 2006. Motion carried 7-0.

Future Agenda Items

- Updates on UW-Extension, 4-H and budget priorities
- Discussion of the west Waukesha bypass
- Update on the county's strategic plan.

Correspondence

Jicha will put the list of correspondence in supervisors' mailboxes later today.

Appointment 160-A-023: of Dennis Farrell to the Health & Human Services Board

MOTION: Stamsta moved, Haukohl second, to approve the appointment of Dennis Farrell to the Health & Human Services Board. Motion carried 7-0.

Appointment 160-A-024: of Andrew Kallin to the Community Development Block Grant Board

MOTION: Kolb moved, Mitchell second, to approve the appointment of Andrew Kallin to the Community Development Block Grant Board. Motion carried 7-0.

Appointment 160-A-025: of Duane H. Bluemke to the Airport Commission

MOTION: Manke moved, Stamsta second, to approve the appointment of Duane H. Bluemke to the Airport Commission. Motion carried 7-0.

Discuss Waukesha County Federated Library Grant Application for Waukesha County Baby Brain Boosters

Hennen explained that this is a federal grant which comes through the state totaling \$19,640. The grant will have no effect on the current or future county levy. The program will be discontinued if the library doesn't get a future grant for it. This program will help children get ready for school. Recent research explains that the best time to prepare children for learning is while they are infants.

Kolb said he would be supportive of this grant if he could see statistics supporting its success.

Paulson said HHS has a Birth-to-Three Program, does this program correlate with the HHS program?
Hennen said there are several collaborative partners in the program including the county's Birth-to-Three Program.

Update on the Waukesha County Federated Library Act 150 Committee

Hennen said the Act 150 Committee began meeting in September and hopes to release their final report by April/May 2006. The group began by going through the previous goals and objectives to see which were met and which needed to be changed. The group is recommending to freeze standards at 90% until the current tax freeze situation changes. The original intent was to eventually bring standards up to 100% but because of the tax freeze communities aren't in a position to increase their taxes so therefore the standards should be frozen also.

Dwyer said it appears Chair Kanter will recommend the group re-look into library governance after the Library Governance Option Study is completed. Hennen said the committee will recommend reconvening after the results of the governance options study are released. The committee is split on how to deal with capital costs.

Hennen said the Governance Options Study Counsel is to examine the deliverables as received. He reviewed the first set, found it wasn't satisfactory and sent it back. The written report will be done in August 2006 with presentations to follow in September/October.

Dwyer asked Hennen to bring the results of the Library Governance Options Study to the Executive Committee. Hennen said he will bring the committee results as the Waukesha County Collaboration Council (WCCC) approves parts of the plan.

Esler said the standards that were debated years ago are now not going to be enforced because of the tax freeze. Is this correct? Hennen said we haven't suspended the standards but rather frozen them. The standards will be enforced but will not be ratcheted up. Dwyer said libraries will have to be in compliance with standards but the standards will not be increased as planned.

Esler asked are the new state standards more stringent? Hennen said yes and some no. The Act 150 Committee decided not to go with the state standards. The state standards are only advisable and do not affect our state funding. In the best of both worlds, he would like to see all standards met.

Ordinance 160-O-104: Repeal And Recreate Waukesha County Code Of Ordinances, Chapter Seven, To Clarify Management Of Investment Related Risks

MOTION: Kolb moved, Haukohl second, to approve ordinance 160-O-104.

Ries said these changes to the code are driven by a pronouncement by the GASB statement No. 40. The statement requires the county to disclose how it addresses various investment risks, among them interest rate and custodial credit risks. Interest rate risk is defined as the risk that changes in interest rate will adversely affect the fair market values of the county's investments. The county has chosen duration as the method to measure interest rate risk. Duration is defined as the weighted average of the expected principal and interest cash flows from the investment and is expressed in years. The county's investment portfolio managers use duration to control interest rate risk by keeping the duration of their portfolios in line with that of a nationally recognized index, which is agreed to with the county and is also used to monitor their performance. Investment managers are required to report their performance to the county on a regular basis, which includes a comparison of the duration of their portfolio to the assigned index.

Cummings said DOA has been using a duration control for the past several years and custodial control since outside investment firms were engaged in 1990, we believe it is important to formalize these practices to comply with GASB Statement 40.

Ries explained that custodial credit risk is defined as the risk that in the event of the failure of an institution holding the county's investments, the county would be able to recover its investments. The county uses a third party bank trust company as its custodian and all investments are held in the county's name. This safeguards the county in the event that either the investment manager or bank would fail.

Cummings said these securities are held in trust which follow very different rules. There is usually a lot of turnover of employees in the trust area. JP Morgan has a stable workforce and has done a good job retaining employees. Cummings was unaware how JP Morgan makes money on the county's accounts and will report his findings back to the committee.

Esler asked Cummings who is meant by the term "their" in lines 39 and 40 of the ordinance? Cummings said it is our portfolio that they are managing. Haukohl asked if lines 39 and 40 of the ordinance should refer to Waukesha County's portfolio?

MOTION: Haukohl moved, Stamsta second, to amend lines 39 and 40 of Ordinance 160-O-104 to change the words "their" to "Waukesha County". Motion carried 7-0.

On the original motion as amended, motion carried 7-0.

Supervisor Stamsta left the meeting at 9:50 a.m.

Ordinance 160-O-105: Authorize The Waukesha County U.W. Extension Office To Enter Into A Subcontractor Agreement With Impact Alcohol And Other Drug Abuse Service, Inc. Of Milwaukee To Establish A Drug-Free Coalition And To Coordinate Services In The Implementation Of The Drug-Free Communities Mentoring Project With Waukesha County And To Appropriate Additional Funding To The 2006 Budget

MOTION: Mitchell moved, Haukohl second, to approve ordinance 160-O-105.

Jante said this ordinance authorizes UW-Extension to enter into a subcontract agreement with the IMPACT Alcohol and Other Drug Abuse Service of Milwaukee to assist in the development of a drug-free coalition in Waukesha County. IMPACT has been the recipient of this money for the last nine years and is mentoring us. UW-Extension will be the project consultant responsible for establishing an effective and sustainable community anti-drug coalition and will coordinate services for implementing the drug-free communities mentoring program project in Waukesha County. To get this project off the ground, we've been holding focus groups across the county with the last group meeting this week. After the focus groups have met, we will compile the data and determine how to proceed with this collaborative effort.

Haukohl asked who is involved in the focus groups? Jante said the focus groups have included parents, youths, police officers, hospitals, tavern owners, elected officials, school district personnel, etc.

Haukohl asked does this program fit into the mission of UW-Extension? Jante said UW-Extension builds collaboratives well. We don't do the programming but we build the collaborative. We do things to prevent AODA abuse but not the interventions.

Mitchell said these collaboratives help reduce duplication in the community.

Kolb said this program gives police departments the chance to find out who are the drug dealers and gives UW-Extension money to keep going. Jante said she talked to Judge Steinberg and although he couldn't be part of a focus group, he said he was thankful for the countywide effort and wants to work with us on these issues. The Oconomowoc focus group showed many of the groups in the county aren't aware of the other programs available in the county. The programs are so busy they don't have time to be proactive. They are dealing with the problem not preventing it.

Manke said this is great. There are a lot of providers in the county and this would help to streamline them. He is hopeful it could help the alcohol court the county is establishing.

Motion carried 5-1 (Kolb voted no.)

Committee Reports by Committee Chairs for the Following Meeting

December 20, 2005 and January 12, 2006 Public Works – Manke said at the January meeting, the committee discussed the Waukesha West bypass, heard updates on the airport and mass transit and approved the bids for doors at the Expo Center and an ordinance on a detention pond in Muskego. At the December 20 meeting the committee approved bids for UW-Waukesha.

January 3, 2006 Personnel – Paulson said the committee approved an ordinance for additional autopsy services for the Medical Examiner. The committee discussed the County Executive appointed chief of staff position.

January 4, 2006 Finance – Haukohl said the committee also approved the Medical Examiner's ordinance and along with other ordinances and heard an update on the county's strategic plan.

January 13, 2006 Judiciary and Law Enforcement – Mitchell said the committee also approved the Medical Examiner's ordinance, heard updates on the jail, a Homeland Security grant, CJCC Alternatives to Incarceration Committee and how the Sheriff's Department will use grant funds to purchase equipment to print out tickets from the squad cars.

MOTION: Mitchell moved, Kolb second, to adjourn the meeting at 10:26 a.m. Motion carried 6-0.

Respectfully submitted,

Walter L. Kolb
Secretary